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Lucas County Information Services Checklist for Hardware/Software/Services

Department: Sheriff's Department

Requestor: Kevin Helminski

Funding Account & Description: 1010-1650-530100

Req. Date: August 12, 2014

Vendor: CDWG

Type of Request (check all that apply):☒ Hdw ☐ SW ☐ Services/New☒ Purchase ☐ Lease ☐ Subscription☐ Services/Support Renewal
Original Purchase Date☒ State Term Contract ID NJPA

Description or Nature of Request and for whom this is intended:

Sheriff's Department intends to purchase 1 HP LaserJet Pro 400 color M451dn printer. The printer will be used by the Officers in the newly formed Drug Addiction Resource unit in the sub-basement of the Corrections Center.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
2608562 HP CLJ PRO 400 M451DN Printer	FMLR289		1	\$ 272.76	\$ 0.00	\$ 272.76
Freight	FMLR289		1	\$ 19.02	\$ 0.00	\$ 19.02
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 291.78

Business Reason or Justification:

A color printer is required for the newly formed Drug Addiction Resource unit.

GWH
8/12/2014

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Planned Location:

Desktop

If Other please specify:

Network Connection Required?

☒ Yes

☐ No

☐ N/A

LCIS installation assistance needed?

☒ Yes

☐ No

Date:

LCIS on-going support required?

☒ Yes

☐ No

☐ N/A

ITB or RFP completed?

☐ Yes

☐ No

☒ N/A

LCIS Management review completed?

☒ Yes

☐ No

Exclusion

DP Board Approved?

☐ Yes

☒ No

Standard printer

Exclusion

Date of Approval:

08/12/2014

Comments:

Reviewed and prepared by Jeremy Burnat.
Reviewed and approved by George Webb.



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
FMLR289	10394664	8/12/2014

BILL TO:

JEREMY BURNAT
1 GOVERNMENT CTR STE 400
INFORMATION SERVICES

Accounts Payable
TOLEDO , OH 43604-2290

Customer Phone #419.213.4037

SHIP TO:

LUCAS COUNTY DATA PROCESSING
Attention To: JEREMY BURNAT
1 GOVERNMENT CTR STE 400
INFORMATION SERVICES

TOLEDO , OH 43604-2290
Contact: JEREMY
BURNAT 419.213.4664

Customer P.O. # M451DN QUOTE

ACCOUNT MANAGER

SEAN BERGQUIST 877.325.3701

SHIPPING METHOD

UPS Ground (1- 2 day)

TERMS

Request Terms

EXEMPTION CERTIFICATE

STATE

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2608562	HP CLJ PRO 400 M451DN PRINTER Mfg#: CE957A#BGJ Contract: National Joint Powers Alliance 111309-CDW	272.76	272.76
SUBTOTAL				272.76
FREIGHT				19.02
TAX				0.00

US Currency

TOTAL ➔ 291.78

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Fax: 312.705.8283

Please remit payment to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdw.com/content/terms-conditions/product-sales.asp>
For more information, contact a CDW account manager.



SHERIFF JOHN THARP

LUCAS COUNTY

1622 Spielbusch Avenue • Toledo, OH 43604-5330

Courthouse Office: 419-213-4784
Records/Dispatcher: 419-213-4941
Corrections Center: 419-213-4924

August 12, 2014

Emergency : 9-1-1
Fax: 419-255-3096

Jeremy Burnat
Lucas County Information Services
One Government Center, Suite 600
Toledo, OH 43604

Subject: Purchase of Printer

Dear Mr. Burnat:

The Lucas County Sheriff's Office intends to purchase one (1) **HP LaserJet Pro 400 color M451dn color printer.**

This unit will be used by the Officers in our newly formed Drug Addiction Resource unit in the sub-basement of the Corrections Center.

We will be utilizing funding from our 1010-1650-530100 General Fund Equipment Account for this printer.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Helminski".

Kevin Helminski
Director of Finance & Operations
Lucas County Sheriff's Office